

ROWAN HOUSE SOCIETY

IS HIRING

Safe at Home – Project Coordinator

30 hours per week, flexible based on the needs of the program

This is a one-year position, with the possibility of extension up to 4 years

BACKGROUND:

Rowan House Society is a charitable organization with a mission to provide crisis intervention, long-term support and education for those affected by family violence in rural communities. The Society also holds the core values of safety, trustworthiness, choice, collaboration and empowerment. Additionally, Rowan House is a trauma informed service provider and takes into account an understanding of trauma in all aspects of service delivery. All employees are expected to embrace these organizational values in the work they do on behalf of the Society.

Rowan House employees are also expected to work professionally, adhere to the Code of Conduct, and demonstrate continuous improvement, collaboration, thoughtfulness in decision making and purpose in their work at all times.

POSITION GOAL:

The primary goal of this position is to develop a program template which offers an alternative approach to supporting families dealing with domestic abuse. By researching and identifying risks and creating procedures to develop a strong foundation, this project will pilot an innovative program addressing both parties involved while allowing the women and children to remain in their home. Additional goals include coordinating and mobilizing community partners to ensure the project has the support necessary to be implemented with a focus on reporting on key deliverables.

HIGHLIGHTS:

- Ability to work independently
- Engage stakeholders
- Strong research skills
- Develop program templates
- Strong leadership skills
- Ensure that the project stays on time and on budget
- Ability to work with and report to the federal government on a large project

Knowledge and Skills

- University degree in a human service related discipline – Masters Preferred
- Professional Association registration – experience in program development
- Knowledge of the urban and rural community resources
- Strong organizational and administrative skills
- Excellent communication skills, both oral and written
- Leadership, team building, facilitation and negotiation/conflict resolution skills
- Good interpersonal skills with an ability to work independently and as part of a team
- Valid driver's license and reliable transportation required

Please send resume to Michelle admin@rowanhouse.ca . This posting will remain open until a candidate is hired.